



Thank you for your interest in one of the great rental properties that Forest Green Realty has to offer. On pages 2 and 3 of this document is a rental application for your completion. Please complete each line with your personal information. Please note that we require a separate rental application for each occupant over the age of 18.

On page 4 you will find a employment verification form. You may either take this form to your supervisor to complete or you may forward us a copy of your most recent payroll check stub. Please keep in mind that we need your income information in order for your application to be approved.

We also complete a landlord reference. Therefore, please be sure to fill in your complete address as well as your landlord's name and phone number.

When you have the rental applications complete you may either fax (414-425-4946) or e-mail (speebles@ener-con.com) them to us for processing. The typical processing time takes approximately 2 hours provided you forward us all of the needed information.

Thank you for choosing Forest Green Realty.

Sarah Peebles
Property Manager
Forest Green Realty
414-425-4939
Fax 414-425-4946
speebles@ener-con.com



RENTAL APPLICATION

LANDLORD: _____ MANAGER: _____
Address: _____ Address: _____
Telephone: _____ Telephone: _____

UNIT INFORMATION **This is NOT a lease or a rental agreement.**

The Undersigned hereby makes application to rent apartment / Unit / number _____ located at _____
_____ Monthly rent \$ _____ Lease term _____
 Earnest Money Paid \$ _____ Credit Check Fee \$ _____ Security Deposit \$ _____

APPLICANT INFORMATION [Each Co-Applicant (named tenant) must complete a separate *Rental Application*]

Full Name _____ Home Phone _____
Date of Birth _____ Social Security No. _____ Work Phone _____
Driver's License No. _____ Emergency Contact: _____
_____ Pets to Occupy Unit (Number and Kind) _____

Names of Other Persons (Non-Applicants) to Occupy Unit:	Social Security Number:	Birth date if Under 18:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

APPLICANT'S RENTAL HISTORY Have you ever failed to pay rent when due? Yes No
[For the last 3 years] Have you ever been evicted? Yes No

CURRENT ADDRESS _____ Rent \$ _____
Since (date) _____ Landlord _____ Phone _____

PREVIOUS ADDRESS _____ Rent \$ _____
How long? _____ Landlord _____ Phone _____

APPLICANT'S EMPLOYER & INCOME

PRESENT EMPLOYER _____ Address _____
Phone _____ Since (date) _____ Monthly Pay \$ _____ Position _____

PREVIOUS EMPLOYER _____ Address _____
Phone _____ How long? _____ Monthly Pay \$ _____ Position _____

OTHER SOURCES OF INCOME		You do NOT have to reveal alimony, child support or spouse's annual income unless you want it considered in this application.	
Amount:	Source:	Confirmation Person:	Phone:
1.			
2.			

APPLICANT'S CREDIT REFERENCES	Have you ever filed for bankruptcy? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Banks:	City & State:	Type & Number of Account:
1.		
2.		
Credit References:		Address and/or Phone:
1.		
2.		

COMMENTS: _____

PLEASE READ THIS CAREFULLY AND SIGN THIS APPLICATION

The purpose of this application is to determine whether I qualify as a tenant. If my application is approved, the Landlord and I shall sign a written lease or rental agreement. The Landlord and I have no rental agreement until the time that the lease or written rental agreement is signed.

I have paid the earnest money deposit and credit report fee indicated on this application. The earnest money deposit will be applied to my security deposit or my first month's rent if the Landlord enters into a lease or rental agreement with me. If this application is approved, and I fail to enter into a lease or rental agreement, the earnest money and any subsequent payments may be retained to compensate the Landlord's costs and damages, subject to the Landlord's duty to mitigate. The earnest money and any subsequent payments will be refunded to me by the end of the next business day if: (1) this application is rejected, or withdrawn before approval; or (2) if the Landlord takes no action on this application by the end of the 21st day following the Landlord's receipt of the earnest money. The credit report fee is nonrefundable.

I hereby authorize the Landlord and Manager to investigate my credit and financial responsibility, income, rental and eviction history, and the statements made in this application, and to obtain a consumer credit report on me from a consumer reporting agency that compiles and maintains files on consumers on a nationwide basis. My performance under any lease or rental agreement that I may enter into with the Landlord may be reported to such reporting agency.

I acknowledge that the Manager and the agents and employees thereof represent the interests of the Landlord, but they also have a duty to treat all parties fairly and in accordance with fair housing law, and to disclose material adverse facts about the property.

I was given the opportunity to review a sample lease or rental agreement, and the Landlord's rules and regulations. I warrant and represent that I am at least 18 years of age and that all statements herein are true and correct, to the best of my knowledge.

Notice: You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at <http://www.widocoffenders.org> or by phone at 877-234-0085.

Signature of Applicant _____ Date _____

FOR OFFICE USE ONLY	Date Received _____	<input type="checkbox"/> Accepted <input type="checkbox"/> Denied
Income: <input type="checkbox"/> _____	Credit Report: <input type="checkbox"/> _____	Notified: _____
Evictions: <input type="checkbox"/> _____	Rental History: <input type="checkbox"/> _____	
Other: <input type="checkbox"/> _____	References: <input type="checkbox"/> _____	

EMPLOYMENT VERIFICATION FORM

In order to speed up the application and verification process please feel free to submit a copy of your most recent check stub. A copy of your check stub can take the place of this verification form and help in processing your application in a timely fashion.

If a copy of your check stub is unavailable please take this form to your employer and/or supervisor for completion.

The following individual has completed an application for apartment/housing rental with Ener-Con Companies, Inc. Your firm was listed as having currently employed this person. Your assistance in providing employment information will be greatly appreciated. Please verify or complete the following information. Thank You.

EMPLOYEE NAME _____

SOCIAL SECURITY NUMBER _____

POSITION HELD _____

DATE(S) OF EMPLOYMENT _____

GROSS SALARY OR WAGE \$ _____ PER _____ MONTH
_____ WEEK _____ HOUR*

(*If an hourly wage, please specify approximate number of hours worked weekly:
_____ Hours)

OTHER/ADDITIONAL COMMENTS:

PRINT NAME OF AUTHORIZED PERSON: _____

SIGNATURE OF AUTHORIZED PERSON: _____

TITLE: _____ DATE: _____